

CONFIDENTIAL

UNITED STATES GOVERNMENT

Memorandum

TO : Director of Training

DATE: 3 November 1972

FROM : Chief, Career Training Program

SUBJECT: Weekly Activities Report

- 25X1A 1. Personnel. [] has completed his tour as a CS representa-
25X1A tive on the CT Staff and on 1 November reported to his new assignment
25X1A with DDP [] During his service here Tom was a key member of our
25X1A Staff. DDP has nominated [] as a replacement. [] is a 25X1A
25X1A former JOT with extensive operational experience and has just finished
25X1A a tour as DCOS [] He will be an excellent addition to our
25X1A Staff and is expected to join us in December. In the meantime Don
[] will continue to help us out and we very much appreciate Don's
assistance.
- 25X1A 2. Field Interviews. The returns are now in from [] and 25X1A
25X1A [] recent trip to Los Angeles, Phoenix and Austin. They were
scheduled to interview seven CT applicants. Of the seven two were judged
suitable for further processing in Washington. One of these two
25X1A applicants has subsequently received a security hold, which will probably
be disqualifying. The remaining applicant appears to have a promising
chance to be accepted for the Program. In Austin Don and Jim met with
[] and report they had a highly useful
review of applicants from that area. From a management standpoint, in
addition to saving time and money and providing an opportunity for timely
meetings with field recruiters, our field interviews are proving very
helpful in keeping us on top of the true status of CT applications. For
example, when we arrange field interviews we sometimes find that the
applicants have either changed their minds or have accepted other employ-
ment, and this might not otherwise surface for weeks or even months if
we rely on the applicants to inform us.
- 25X1A 3. Resignee Interview. [] interviewed [], a 25X1A
former CT, who resigned in October. The interview surfaced good lessons
concerning CT selection and placement, and has been forwarded to your
office.
- 25X1A 4. CT In-put Into the DDS. [] continues to assist Marv
25X1A [] in the preparation of a study for



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SCHEDULE OF E. O. 11652, EXEMPTION CATEGORY:	
§ 5B(1), (2), (3) or (4) (circle one or more)	
AUTOMATICALLY DECLASSIFIED ON	
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Insert date or event)	

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the DDS on the desirability of selecting CT's as Support generalists. Jim continues to maintain close contact with DDS components to determine their CT requirements and last week discussed this question with the Office of Security and the Office of Personnel. Over the past five years we have placed 20 CT's in OS. OS now plans to accept one or two CT's a year if they are not forced to take a further ceiling reduction. It is doubtful that we will place any CT's this year (particularly externals) in OP.

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5. CT Interviews with DDI Chief of Administration. []

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[] Chief, Administrative Staff, Office of the Deputy Director for Intelligence, will hold individual interviews with the DDI-oriented Career Trainees, of the January 1972 Class, between 31 October and 6 November 1972. The purpose of these interviews is to provide the DDI Career Trainee with an opportunity to review and discuss his personal DDI career objectives with a concerned senior DDI officer. This is the first time formal interviews of this nature have been scheduled.

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6. CT Class Meeting. []

[] is making arrangements for a meeting of the July 1972 CT Class and their wives with the CT Staff at [] On 20 November the Class will meet at the Chamber of Commerce Building and report on their interim assignments.

7. Average CT Age. Over the years the average age of a typical Career Trainee has been 27. The average age for the last two CT Classes has been slipping upward. The average age of the January 1972 Class was 29, and the average age for the July 1972 Class was 28. However, the average age of the CT's so far selected for the January 1973 Class is 27 and this includes an exceptionally well-qualified 33 year old CT. We should like to reverse the recent trend of selecting somewhat older CT's and hope to see a slightly younger average Class age than 27.

*So would I
MTL*

25X1A

[]

Chief, Career Training Program

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